

Election Timeline: Fall 2018

- Application-to-Run and Recommendations: Friday, September 7th, by 3:45 p.m. to Mrs. Herrera (room 203), Ms. Melville (room 310), outside Rm 308 or Teacher Mailboxes
- Posters: Signage prepared and approved no later than September 14th
- Campaigning - Posters and campaigning up Monday, September 17th
- Speech and Elections: Thursday, September 20th
- Runoffs: If needed, runoffs will occur Friday, September 21st
- Announcement of Winners - Friday, September 21st.
- First Meeting: Thursday, September 27th; after school

Guidelines for Elections 2018 - 2019

****If you misplace this form, you may access it from the Student Council page on the school website. All other forms will be available there as well****

1. Please be sure you understand the position responsibilities and our code of conduct before you run for any office. The description of each position is available on the MIMS Homepage under Resources → Student → Student Academic Resources. By signing the Intent Form, you are declaring that you fully understand the responsibilities for the position and are willing and capable of fulfilling those duties.
2. Complete the Application-to-Run and recommendations, to be turned in to **Mrs. Herrera (room 203), Ms. Melville (room 310) or Teacher Mailboxes no later than Friday, September 7th by 3:45 p.m. No late applications will be accepted.**
3. All students will need to collect TWO teacher recommendations and FIVE student Recommendations. This will be part of your intent to run form.
4. Campaigning will take place between Monday, September 17th and Thursday 20th. ***All posters must be pre-approved by Mrs. Herrera, Ms. Melville or Ms. Colion PRIOR TO posting.***
 - Posters can ONLY be postedMaterials posted in any other location will be taken down and may cause your campaign to be penalized.
 - You may NOT distribute campaign materials (stickers, candy, etc...). You are responsible for taking down all campaign materials before leaving school the day of the election.
4. Campaign speeches should be approximately 2 minutes and should address the following topics:
 - i. Name and background information
 - ii. Position applying for and why
 - iii. Goals for student council
5. Elections will take place during advisory some time during the elections window. Encourage students to vote!
6. If you are not elected, please stay involved in Student Council as a member. To run a successful student council, we require the voices of all MIMS students, not just those in elected offices.
7. Please address questions to Mrs. Herrera – room 203 (Georgia.koepke@houstonisd.org), Ms. Melville—room 310 (lmelville@houstonisd.org), or Ms. Colion, Assistant Principal (gina.colion@houstonisd.org).

Mandarin Immersion Magnet School Student Council APPLICATION

Students wishing to run must complete all parts of this application by the due date, Friday, September 7th, 2018. NO LATE APPLICATIONS WILL BE ACCEPTED.

I. Contact Information

Name _____ Current GRADE _____ Cell Phone Number _____
Home Phone Number _____ Email _____

II. Position for which you are running

Please circle *only one* of the offices below.

President (8th grade only) Vice President(8th grade only) Secretary Treasurer Historian
Parliamentarian Class Representative Lower School Representative Committee Chair

III. Grades. Student Council asks that students maintain a 80 average. Do you fulfill that requirement? Yes No

IV. Statement of Intent and Personal Essays

- Type, DO NOT HANDWRITE, your responses to the first eight questions as well as two others of your choosing.
 - In each response, indicate the question to which you are responding.
 - Write your name and the position for which you are running at the top of your responses.
 - Attach a picture of yourself.
1. Have you participated in Student Council before?
 2. When?
 3. To what capacity did you participate? i.e. as a class treasurer? as a member? Etc.
 4. Have you ever run for a student council office before?
 5. Were you elected to any positions?
 6. What commitments, interests, and activities could affect the time you devote to Student Council?
 7. How much time do you think is necessary for one to spend to be an effective student council officer for the position for which you are running?
 8. Your statement of intent. Why are you running for this office? What unique skills and qualities would you bring to Student Council? What are your goals while in office? Etc.
 9. Describe something you would like to add or change within our school community that you would be willing to work toward accomplishing. We encourage you to be creative, but be sure to be realistic.
 10. Explain the importance of attitude toward leadership and effective team building. Give two examples from our own experience to support your response.
 11. Explain the importance of planning to both personal effectiveness and the effectiveness of a team. Support your response with two examples from personal experience, one of which demonstrates how your planning made a situation more effective, and one in which you honestly address how your lack of planning was detrimental.
 12. What is your greatest strength? Why?
 13. Your greatest weakness? Why?
 14. Having fun, adding creativity, and promoting school and community spirit are important facets of a successful Student Council. Specifically, how would your presence contribute to each of these three categories?

V. Endorsements

A. Student Signatures

1. _____
2. _____
3. _____
4. _____
5. _____

B. Teacher Recommendations (Two)

1. _____ (Name/Signature)

2. _____

_____ (Why you endorse this candidate)

3. _____ (Name/Signature)

4. _____

_____ (Why you endorse this candidate)

V. Agreement to Make Questions Public

I consent to have my answers to the above questions published for the purpose of Student Council elections.

Your signature _____

VI. Code of Conduct

A) Attendance and Position Requirements

1. I agree to attend, and be punctual at all required meetings, as well as, meetings as arranged by class advisors, if applicable. I also agree to attend required events as determined by advisors in the evenings and on the weekends. In the event I am not able to fulfill those attendance requirements, I will notify the advisors of student council or of my class at least 24 hours in advance. If my class has decided on a specific attendance policy, I will abide by that policy.
2. I also agree to fulfill the requirements of my position, should I be elected, as outlined in the responsibilities document.

B) Behavior

1. I understand these provisions of this code serve to maintain the integrity of the individual and our program. These consequences serve as a minimum standard. If school officials determine that a particular code violation is severe enough to warrant more than the minimum discipline that is required in the code, additional sanctions may be imposed at the discretion of the administrative team of Mandarin Immersion Magnet School. In such case, the principal's decision is final.

C) Academic expectations

1. I understand that I must have and maintain at least an 80% with no failures, to qualify for election and maintain a minimum 80%. and no failures throughout the term of service.
 2. I understand that I am expected to maintain a record of good citizenship in my classes including attending and being on time on a regular basis.
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I, (*PRINT your name*) _____, understand and accept the responsibility that comes with being a Student Council officer and, thereby, role model for Mandarin Immersion Magnet School.

STUDENT SIGNATURE _____

The parent or guardians' role and responsibilities are to help the student adhere to the letter and spirit of the code. Although the decision of school officials is final, parents must be involved when a violation occurs so the problem is resolved with input from all stakeholders. I understand and accept the application of this Student Council Code of Conduct.

PARENT/GUARDIAN SIGNATURE _____

(INTERNAL USE ONLY)

Accepted (date) _____ by _____

Approved (date) _____ by _____